



THE AMERICAN
ACADEMY

OF DRAMATIC ARTS

Strategic Reopening Plan
2020-2021

Introduction

The American Academy of Dramatic Arts (“The Academy”) has unceasingly been on the forefront of innovative methodology and practices to train students in acting for the theater, film, and television. The current world stage has not deterred us, in fact, it has allowed our engaged student body to cultivate their craft in a robust virtual learning environment that is unique to The Academy.

In mid-March 2020, while normal operations went on pause, The Academy worked quickly to develop varied modalities for continued training on an online platform. What we discovered in these past months is that excellence in conservatory training and virtual learning are not mutually exclusive. We also know many people are eager to resume in-person activities on campus as there is simply no replacement for human connection. The Academy is committed to partnering with the entire community in efforts to prevent high-risk contagions on our campus.

This report is intended to guide our community back from uncertainty, unparalleled challenge, and change. The Academy is dedicated to remaining up to date on local, state, and federal guidance and to adapt wellness strategies, protocols, policies, and information to foster healthy and safe environments. We continue to call upon all community members, as a collective responsibility, to be vigilant in their health and wellness, and to understand their role in protecting the health and wellness of our entire community.

It should be noted that the policies and plans outlined herein are, to the best of our ability, compliant with the guidance available from public health officials at the time of publishing. Understanding the requirement to adapt to new information as it becomes available is essential. Therefore, the information outlined in this Strategic Reopening Plan are subject to change at the discretion of The Academy.

James D. Wojtkiewicz
Director of Student Services
Commissioner for Reopening Task Force

Timeline for a Safe Return to Campus

- Wednesday August 26, 2020:
 - Final Version of Reopening Plan reviewed by Reopening Task Force.
- Friday August 28, 2020:
 - Deadline for Reopening Plan Submission to New York State (per this timeline).
- Sunday August 30, 2020:
 - Second Year Off-Campus 14-Day Quarantine Commences.
- Friday September 4, 2020:
 - First Year (Fall 2020 Cohort) Off-Campus 14-Day Quarantine Commences.
- Tuesday September 8, 2020:
 - Administrative Operations resume in-person. Installation of necessary signage/measures.
 - First Day for Required On-Campus Digital Daily Screening Survey and Temperature Screening
- Thursday September 10, 2020:
 - Third Year Off-Campus 14-Day Quarantine in New York City Commences.
 - Third Year Intensives Commence, Modality: Online Platform.
- Sunday September 13 – 15, 2020:
 - Second Year Cohort moves into Academy House Residence (staggered move-ins).
 - Deadline for Second Year to Submit COVID-19 Test Results to The Academy
- Monday September 14 – 18, 2020:
 - Virtual Orientation for All Academy Classes.

- Wednesday September 16, 2020:
 - Second Year Classes Commence, Modality: Hybrid & Online-Only
- Friday September 18 – 20, 2020:
 - First Year (Fall 2020 Cohort) Off-Campus 14-Day Quarantine Concludes.
 - Deadline for First Year (Fall Cohort) to Submit COVID-19 Test Results to The Academy
 - First Year (Fall 2020 Cohort) staggers move-in to Academy House residence.
- Monday September 21, 2020:
 - First Year (Fall 2020) Cohort Modality: Hybrid & Online-Only
- Friday September 25, 2020:
 - Deadline for Third Year to Submit COVID-19 Test Results to The Academy
 - Third Year Off-Campus 14-Day Quarantine Concludes.
- Monday September 28, 2020:
 - Third Year Begins, Hybrid (In-Person and/or Distanced)

Pathway to Reopen The American Academy of Dramatic Arts

Plans for restarting campus operations including student, faculty, staff, and other community member's return.

Capacity and Physical Distancing

- **118 Madison Avenue** (Academy House Residence) is comprised of twelve loft-style student apartments, with six double bedrooms (one floor contains five double bedrooms), at least three bathrooms, and a community kitchen and living/rehearsal space per floor. Maximum residence occupancy is 142 bodies. With the ability for twelve separated apartments, this effectively makes each floor its own “household,” for the purpose of strategic planning and reopening. While there is a retail space on location, this is independently operated and not affiliated with educational or residence operations.
 - *Phased Opening of the Academy House Residence*
 - Sunday September 13-15, 2020:
 - Approximately 30 Second Year residents move in.
 - Sunday September 13 and Sunday September 27, 2020:
 - Approximately 03 Company Member residents move in.
 - Friday September 18-20, 2020
 - Approximately 35 First Year residents move in.
 - *Note:* The Academy’s curriculum calls for small class sizes where each student remains with the students within their section during the duration of their course. For the 2020-2021 Academic Year, The Academy will make all best efforts to pair residents with section mates to minimize exposure where possible.
- **120 Madison Avenue** (Principal Facility) is comprised of a subterranean storage level, lower level with offices and three classroom spaces, first floor with lobby, library, offices and one theater, mezzanine level with a media center and dressing room, second floor with offices and two theaters, third floor with one classroom, fourth floor with offices and six classrooms, fifth floor with offices, one lounge, one locker room, a student community area, and three classrooms; and a sixth level with offices and one conference room.

All levels at 120 Madison Avenue have at least one restroom. Most administrative offices are private, and where this is not possible, all physical distancing protocols as outlined will be enforced. Typical class section sizes contact sixteen (16) students. Efforts have been taken in classes where heavy breathing, movement, or respiratory work will be conducted to mark floors where students should remain.

For the Fall Term, our First Year Students who elect the Hybrid Approach will engage in Acting I and Movement I in-person for 50% of their scheduled classes. Second Year students who elect the Hybrid Approach will engage in Acting III and Styles I (Shakespeare) for 50% of their scheduled classes; and engage in Movement III for 50% of their scheduled classes for the first four weeks of the term which afterwards becomes solely online. Finally, our Company Members (Third Year) will engage in a two-week virtual intensive course and begin slowly migrating into on campus activities for rehearsals.

All six active classrooms (listed below) will be equipped with the video (and related) equipment needed for various remote approaches. Second Year Students will remain in the same classroom studio for Acting III and Style I (Shakespeare) to minimize traffic flow in the building and keep students as contained as possible.

- **Studio Classroom Allocations**
 - Classroom Studio 31 will be utilized for Academy House Storage, locked.
 - Classroom Studio 43 will be utilized for Acting Furniture Storage, locked.
 - Classroom Studios 41, 42, 51, 52, Lower Level 01 and Lower Level 02 will be designated for in-studio classes.
 - Classroom Studios 41, 42, 51, and LL02 specifically for Acting and Styles I.
 - Classrooms 52 and LL01 designated for Movement Classes.
- **Theatre Work Allocations**
 - Company Members will only rehearse in the Lester Martin (LM, Floor 02) and Mary McArthur Theater (MM, Floor 01)
- Classroom Studios which are not in use or being prepared to be used will be assigned as waiting/holding spaces. Class Sections will be assigned a specific waiting area on each day they are in the building and may only wait in their assigned holding area. These areas will be equipped with social distancing markers.
 - Potential Waiting/Holding Areas: Main Lobby, Second Floor Lobby, Classroom Studios 44, 45, 54 and Lower Level 03.
 - Access to Other Rooms: Classrooms and spaces not in use will be locked after they are disinfected unless they are opened and approved for an approved purpose.

Personal Protective Equipment (PPE)

Overview: An approved/acceptable face covering will be required on-campus (at both 118 Madison Avenue and 120 Madison Avenue), in accordance with state and local public health laws, regulations, and policies. An acceptable face covering includes but not limited to cloth-based face coverings (e.g. homemade sewn, quick cut, bandana), surgical masks, and face shields which cover both the mouth and nose. The Academy will maintain a supply of facial coverings if there is a need to dispense to any individual without one.

- **118 Madison Avenue (Academy House Residence)**
 - Upon entrance to 118 Madison Avenue, while in the lobby, stairwell, or elevator areas; each person must wear a face covering until they are on their assigned floor. Only then, if no other persons from other floors, or staff, are present, may a resident remove their face covering.
 - Within the confines of a personal bedroom, in a private bathroom, or on the “household” floor without any staff or guests; the residents of that apartment (“household”) may remove their facial coverings.
 - Residents who depart their floor to enter another floor must wear their facial covering, as appropriate social distancing may not be available.

- Any staff visiting any floor must announce themselves upon entry to give residents time to secure their facial covering, or to physical/social distance themselves.
 - No guests are permitted at 118 Madison Avenue.
 - Non-essential deliveries are restricted, reducing density in the lobby and items coming to the residence.
- **120 Madison Avenue** (Principal Facility)
 - Students, Faculty, and Staff are always required to wear face coverings.
 - Any invited guest will be required to wear a face covering upon entry to campus and be required to follow all preventative and necessary protocols as defined in this report. Uninvited guests will not be permitted on-campus.

Testing for Entry/Re-Entry to The Academy Community

Testing is an important component for any Academy Community Member (student, faculty, or staff) to enter/re-enter safely as our community is interactive in nature as an institution of higher education. While The Academy is not equipped with a Health Center or Testing Facility, The Academy may provide local resources to any community member requiring entry/re-entry testing or requesting routine testing.

- **Academy Students:** During the week prior to the beginning of classes, each Academy student must secure negative COVID-19 antigen (not antibody) test results and submit them electronically to NYReception@aada.edu; a secure email managed by The Academy's Student Services' department, no later than 24-hours prior to the start of classes or moving into the residence, whichever is first.
- **Academy Employees:** Faculty and staff are encouraged to receive negative COVID-19 antigen (not antibody) test results prior to returning to campus for the first time. Results should be directed to supervisors, who will then submit to The Academy's President (Responsible Party) for final entry/re-entry approval.

The Academy encourages all community members to research their local testing sites to determine schedules, requirements, fees, capabilities, and return on result status. It is the responsibility of each individual to manage their testing and submit test results adequately.

Reference "Testing Responsibility, Frequency, and Protocols" in this report for more guidance.

Free testing is available around the United States, including New York City. For more information, please visit: <https://www1.nyc.gov/site/coronavirus/get-tested/covid-19-testing.page>

Residential Living

Student apartments are located at 118 Madison Avenue and will be limited access only to the resident students and Operations/Student Services staff, as necessary.

- Lobby Level (Floor 01) is a throughway for resident students entering into the residence.
- The two elevator banks will be utilized from the lobby for students and staff needing access to Floors 07, 08, 09, 10, 11, 12, and PH.
- The stairwell access, also located in the Lobby Level, will be utilized for students and staff needing access from Lobby to Floors 02 and 06; and all foot traffic for students and approved staff to come down.
- Floors 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, and 12 contain six double bedrooms (12 student capacity). Floor PH contains five double bedrooms (10 student capacity). Total capacity is 142 bodies.

- Each floor has at least three bathrooms. All bathrooms in the student apartments are shared but are single occupancy. Personal items will not be allowed to be stored within the shared bathrooms.
- To promote healthy living, each apartment floor may not exceed more than twelve students at any time.
- No resident is permitted to visit another floor.
- No outside visitors will be allowed beyond the Lobby Level.
- No non-essential deliveries should be sent to the residence. Students should utilize off-campus package lockers, or refrain from ordering, as appropriate.
- There will be special housing considerations for students who are immunocompromised or who have an underlying health condition, as deemed necessary by medical documentation.
- Quarantine/Isolation, if necessary: Floor 02 has two (out of the six) bedrooms with separate restroom areas, not accessible to the rest of the apartment. These are identified at 2E and 2F. These spaces will be kept unallocated for usage of quarantine/isolation space, if needed or necessary. Each floor apartment has a private kitchen and The Academy will work diligently to assist any isolated student with basic needs (medication, food, cleaning, etc.)
- Residents living in the same bedrooms will not be required to physical distance from each other nor be required to wear facial coverings while they are in the same, private, bedroom.
- Residents living on the same apartment floor or “household,” are required to wear masks where appropriate physical/social distancing is not feasible (i.e. living/rehearsal space, kitchen, hallways).

Operational Activity

- 120 Madison Avenue (Principal Facility)
 - During the first phase of re-opening, capacity in the building will be reduced by approximately sixty percent (60%) from normal operations to allow for appropriate social distancing, cleaning, sanitizing, and other safety protocols.
 - All students will have the option of selecting either the hybrid or online-only program this fall.
 - Each Hybrid Cohort will have 1-2 days on-campus and 3-4 days online.
 - In-person course schedules will be staggered. Class times will be non-traditional so very few people enter the building and are traveling through hallways at the same time.
 - All schedules will allow for proper cleaning and sanitization of rooms based on the time needed and staff required to complete the task.
 - Staff will work on campus based on the requirements of their roles and their personal health considerations. Where appropriate, employees will continue to work remotely. For those who will be working on campus, schedules will be staggered within each department in order to minimize the number of people on campus.

Restart Operations

- **Learning Modality Communication**
 - All community members were sent communication the week of August 3, 2020 regarding The Academy’s intentions to allow a hybrid (in-person and online) and online-only model.
 - On Monday August 3, 2020 both incoming students and rising Second Year Students were informed of the options for the Fall 2020 Term.
 - On Thursday August 6, 2020 both incoming students and rising Second Year Students were invited to attend Virtual Information Sessions explaining each modality as well as updated operational protocols.

- On Friday August 2, 2020 all on-campus residents were sent an Updated Student Housing Policies and Procedures Guide.
- **Quarantine Communication**
 - All class cohorts were sent “Reopening Our Campus” Guidelines which highlight mandatory quarantine and testing for all students.
 - Students from international locations (including US Territories), restricted states per New York’s Travel Advisory, or passing through a restricted state (i.e. plane connections, road trip, etc.) would be required to quarantine for 14-days off-campus in New York State.
 - Students from unrestricted states must quarantine in their home for 14-days before coming directly to New York State.
 - All students must obtain testing (as indicated in the section entitled *Testing for Entry/Re-Entry to the Academy Community* herein).
- **Housing Policy Communications**
 - All students who have elected on-campus housing were sent the 2020-2021 Academy House Residence Guide and an addendum to daily living on Friday August 21, 2020.
- **Student Handbook, Registration, and Orientation Events**
 - All students from all cohorts will receive information on updated Academy Student Handbook, which incorporates updated attendance policies, Registration Packets which have been made digital to accommodate virtual environments, and Virtual Orientation Schedules on/around September 1, 2020.

Extracurriculars

The Academy values a holistic educational approach to the training. During our in-person pause and continuing forth, opportunities for students to engage in extracurricular activities will be conducted virtually. Small In-Person Intimate Events may also occur outside with proper social distancing and PPE; or managed in a way which follows all guidelines, recommendations, and safety protocols.

Vulnerable Populations

The Academy is committed to ensuring the health, safety, and well-being of the entire community as best it can. Students who do not wish to engage in on-campus learning may select the online option until such time their circumstances are conducive to returning to campus. Faculty and Staff with health concerns will contact their supervisors to discuss options. Where appropriate, some faculty and staff may continue to work remotely. Students who are engaging in the hybrid approach and are vulnerable may need to take extra precautions which should be undertaken at their discretion. Students with health concerns who are living on campus may request a single bedroom with proper medical documentation. Requests will be accommodated when possible and appropriate, at The Academy’s discretion.

Hygiene, Cleaning, and Disinfection

The Academy remains committed to the campus’ cleaning and disinfection. Enhanced daily campus-wide cleaning and disinfection protocols for classrooms, restrooms, student housing, and offices will be placed in a log which includes the date, time, and scope of cleaning and disinfection maintained by the Operations Department. The Academy has procured an electrostatic disinfecting device to spray all rooms after proper sanitization to ensure rigorous cleaning has occurred.

Hand and respiratory hygiene among all individuals on campus will be promoted with signage in restrooms and hand sanitizer stations. Hand sanitizer stations with an alcohol-based hand sanitizer containing at least 60% alcohol are on every floor on the campus including in common areas and building entrances and in every classroom. Each floor on campus has handwashing abilities: soap, running water, and disposable paper towels. Trash receptacles are around on every floor for disposal of soiled items, including paper towels and PPE.

All community members should cover their mouth or nose when coughing or sneezing and immediately disinfect their hands and any area where respiratory particles may have landed

Touchless water fountains designed to refill individual water bottles have been installed in identified campus areas and other water fountain stations will be disabled and wrapped.

Students Lockers will be emptied and sealed, and no personal storage will be permitted on-campus.

Improved HVAC filters have been installed with a MERV-13 filter, where applicable. If the unit is unable to accept the new filter, an ionization air purifier will be installed in the space.

The Operations department will post signs throughout the campus, consistent with the Department of Health's COVID-19 signage to:

- Stay home if they feel sick.
- Cover their nose and mouth with an acceptable face-covering.
- Properly store and, when necessary, discard PPE.
- Adhere to social distancing instructions.
- Report symptoms of or exposure to COVID-19, and how they should do so.
- Follow hand hygiene and cleaning and disinfection guidelines.
- Follow respiratory hygiene and cough etiquette.

The Operations Department will provide for the cleaning and disinfection of exposed areas in the event an individual is confirmed to have COVID-19, with such cleaning and disinfection to include, at a minimum, all heavy transit areas and high-touch surfaces.

The Operations Department will follow CDC guidelines if someone is suspected or confirmed to have COVID-19 and will close off areas used by the person who is suspected or confirmed to have COVID-19. Operations will not be closed but the affected areas will be inaccessible until properly disinfected. Windows will be opened to increase air circulation in the area.

Once the area has been appropriately cleaned and disinfected, it can be reopened for use. Individuals without close or proximate contact with the person suspected or confirmed to have COVID-19 can return to work area or resume on-campus activities in the area immediately after cleaning and disinfection. Others suspected to have been in contact with a confirmed case or those who display symptoms of illness will follow further protocol.

Monitoring Our Academy Community

Policies to track health conditions on campus

Early Warning Signs

The latest guidance from public health officials indicates that an individual may be contagious for two (2) days before showing symptoms and remains contagious during the duration of showing symptoms, which may last up to 14-days.

Community Members with the following symptoms should remain home, isolate, and report their absence to NYreception@aada.edu and their instructor/supervisor (as applicable): fever or chills, cough, shortness of breath

or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea. Any community member showing the following emergency signs should seek professional medical care immediately: trouble breathing, persistent pain or pressure in the chest, new confusion, inability to wake or stay awake, and/or bluish lips or face.

Testing Responsibility, Frequency, and Protocol

Testing of any Academy Community Member may be necessary if a community member presents symptoms or signs of exposure to any high-risk contagion. While The Academy is not equipped with a Health Center or Testing Facility, The Academy may provide local resources to any community member requiring testing. The responsibility of testing falls upon the community member who presents symptoms; but The Academy will work diligently to assist.

The below is The Academy's Protocol for Testing:

- All students upon entry/re-entry to the Academy Community, will be required to produce a negative COVID-19 test result before moving into the residence community or the beginning of any in-person courses/business.
- If an Academy Community Member does not feel well they should remain home, isolate, and contact The Academy at NYReception@aada.edu; and their instructor/supervisor (as applicable).
- The community member should visit their primary care physician, emergency room, or urgent care for professional evaluation. An official medical note may be required for re-entry to campus and should state the community member is not contagious and poses no health risk to the larger Academy Community.

Contact Tracing

As The Academy Community remains small in class sizes and residence living, Contact Tracing will be an essential component to mitigate any risk of contagion exposures and outbreaks. A designated staff member(s) will complete a Contact Tracing Program. At the time a community member is requested/remains home after displaying contagion symptoms; The Academy will do due diligence in communicating with the other community members the potential case (community member) may have been in contact with including: classmates, instructors, staff, and housemates (if a member of the Academy House Residence).

If a community member is a student, the Student Services division will take lead, in coordination with the Operations division, to mitigate risks via contact tracing. If a community member is an employee, the Operations division will take lead, in coordination with the Student Services division, to mitigate risks via contact tracing.

The Operations division will be responsible in notifying the state and local health departments should any Academy Community member test positive for COVID-19. In the case of an individual testing positive, the Operations department will communicate with the local health department to trace all contacts of the individual, in accordance with the protocols, training, and tools provided through the New York State Contact Tracing Program. Confidentiality will be maintained as required by federal and state law and regulations. The Academy will cooperate with state and local health department contact tracing, isolation, and quarantine efforts.

Screening The Academy Community

The Academy has worked diligently to identify best practices, given up to date guidance and information, to assist in efforts of keeping the Academy as healthy as possible.

Academy Community Members will be required to take a daily digital Personal Health Certification (daily symptom tracking survey). This survey has been constructed to comply with Department of Health and CDC Guidelines and Requirements.

The digital survey will be accessible to the community via internal digital devices. Community members who show symptoms will be directed to remain home, isolate, seek medical attention as appropriate, and work remotely.

In addition, residents at 118 Madison Avenue and all community members entering 120 Madison Avenue, will have their temperature checked. If there is any elevated temperature which reaches 100 Degrees Fahrenheit, The Academy may request the community member depart campus immediately and seek medical attention.

The Academy will attempt to provide the healthiest environment; but requires all individual community members to remain vigilant in their own health and to consider the health of the entire Academy Community.

Containment of Possible or Confirmed Positive Cases

Plans for how to respond to positive or suspected cases, as well as preventative policies and practices

Quarantine

To enter/reenter our campus, all community members must engage in initial quarantine and testing as outlined in the Restart Operations section of this document. Outside of initial quarantine, any community member who displays any symptom of illness is required to stay home, notify The Academy of their absence (per policy), seek professional medical attention for assessment, and engage in online learning.

If the medical assessment clears a community member of COVID-19, the member should remain home and engaged virtually, to prevent exposure of illness to others and may return after symptoms subside.

If medical assessment does not clear a community member of COVID-19, which may require testing or quarantine to further assess, the community member must contact The Academy immediately. The Academy will make every effort to alert local authorities and begin contact tracing. Any community member who has been in contact with the suspected or confirmed case will be required to quarantine for 14-days, as well.

Students living on campus who are required to quarantine may have to complete their quarantine in another on-campus location. If the resident's reach to other community members is extensive, the entire floor may need to quarantine. The Academy will assess and advise using federal, state, and local guidelines.

If a community member returns a positive COVID-19 test result, they must enter isolation immediately and those who were identified during the contract tracing will need to isolate as well.

Students & Other Community Members Suspected to Have COVID-19

Any community member who displays symptoms of the illness are required to stay home and may not enter the academic facility. As outlined above, if any community member receives a positive test result, the process of isolation must begin immediately, with best efforts to identify those who may have been exposed. The Operations Department will contact the local health department and CDC, respectively, to alert them of the positive case.

Isolation

If a community member must isolate, and they have been in contact with other community members; all those community members must also isolate in their home locations for at least 14-days and seek professional medical attention and testing, immediately.

- If the case involves an off-campus students or non-resident community member, that community member must remain in their own home.

- If the case involves an on-campus resident, local off-campus isolation housing will be provided by The Academy at identified locations.
- If more than one on-campus resident tests positive; they will be relocated to quarantine housing in the residence.

During isolation, any off-campus community member must arrange delivery for essential items (food, water, medication, other supplies) and remain isolated. Any on-campus residents will remain isolated and The Academy will attempt to arrange delivery of essential items for isolated resident(s).

Under medical care, an isolated community member may not join in any in-person activities until all symptoms have subsided, including fever, and the next COVID-19 test returns with a negative result.

Classmates, roommates, and any other confirmed contact traced community members of confirmed cases will be directed, to the extent practical or possible, to immediately quarantine in their location and switch to online-only modalities.

Hygiene, Cleaning, and Disinfection

If there is a suspected or confirmed case amongst the on-campus community members, the Operations Department will swiftly begin cleaning and disinfection exposed areas including all transit areas and high-touch surfaces. Other areas which will receive deep disinfection include handrails, elevators, classrooms the confirmed case may have had courses within the last week, hallways, bathrooms.

If a confirmed case is an on-campus resident, the student will be moved to isolation housing immediately (unless an entire apartment is confirmed cases), and all bedrooms, bathrooms, common living spaces, lobby, and other high touch surfaces will be disinfected. After each area is disinfected properly, the Operations Team will administer electrostatic spray. Once the area(s) has been appropriately cleaned and disinfected, it can be reopened for use.

Individuals without close or proximate contact with the person suspected or confirmed to have COVID-19; nor have been in locations the suspected or confirmed case(s) has been, can return to work area or resume on-campus activities two business days after cleaning and disinfection, except in the case of the residence.

Communication

In the event of a suspected or confirmed case which would alter operations or the health and safety of any community members, The Academy will communicate immediately, privately, and adhere to policies which aim to restrict personal information from being exposed.

Should suspected or confirmed cases begin to rise, The Academy will shut-down in-person operations and switch education exclusively to the online modality and would direct all community members to isolate.

In the event of suspected or confirmed cases in the residence, the suspected or confirmed cases floor will be notified immediately, with best efforts to protect the privacy of the effected individual(s).

Should suspected or confirmed cases begin to rise, The Academy will shut-down the residence, require all residents isolate, and communicate restrictions.

Alternative Plan of Action for The Academy

Contingency plans for decreasing on-campus activities and operations and/or closing the campus.

Operational Activity

Following any wide-spread suspected or confirmed cases, The Academy will shut down in-person operations at 120 Madison Avenue and require all residents at 118 Madison Avenue to isolate for no less than 14-days. The Academy will contact the CDC and local health agencies to assist with the proper care and coordination. A determination will be made on the length of in person activity shutdown. All community members will engage in the online-only modality.

Hygiene, Cleaning, and Disinfection

During any closure period, 120 Madison Avenue will be fully disinfected and treated. The property will seal its doors, except for essential staff, and allow all spaces to sit no less than 14-days after being cleaned and disinfected.

Move-Out of the Residence

As exhibited in March 2020, the residence did not need to close during all in person course suspension. Unless required by federal, state, or local authorities; the Academy Residence will remain open. Students may elect to depart at their own will.

Communication

Communication will follow previous plan of actions, internally communicating the switch to online-only modality and further restrictions in the residence to prevent further cases. Once communicated internally to all community members, The Academy will promptly place its status on its website for family/sponsors to gather information.